

TERMS AND CONDITIONS FORM

I, as an individual and/or company understand the following terms and conditions that are stated in this form. I understand that the terms and conditions coexist with the exhibitor's agreement. I shall abide by these terms and conditions with the full understanding that IMATA has the right to revoke my participation in either the current or future events at any time if a breach of agreement occurs.

IMATA PROVIDES: One (1) eight (8) foot table for exhibiting. If you are sponsoring an event, a second table will be provided of the same size.

TABLE & SPONSORED EVENTS: Are assigned when applications are received. IMATA will assign tables and sponsored events on a first-come basis. If sponsorship monies are less than those requesting the same event yet received prior to greater amount, the event may be awarded to the greater sponsorship amount, which is also dependent on the availability of events.

MULTIPLE TABLES: If ordered, they will be located next to each other unless specified in your agreement to be located in a different location. Please make a special note in the comments section, if you do not want your multiple tables next to each other.

LIABILITY: You are solely responsible for all items and personnel at your table and/or sponsored event. It is agreed that IMATA and the Hotel are not responsible for any loss, damage or injury that may occur to the exhibitor/sponsor, the exhibitor/sponsor's employees or the exhibitor/sponsor's property, from any cause whatsoever, prior to, during and subsequent to the period covered by this agreement. It is advisable that you do not leave any items of value unattended at any time at your table and/or designated area.

DISMANTLING: Breakdown and/or removing your table prior to the end of the last presentation that is given that day must be approved by the sponsorship committee chair: Christine Scullion before the start of the conference. There will be no rebate to dismantling your table early or not participating all the days given to show.

DAMAGE: No permanent attachments to any area surrounding, on or in your exhibit are to be made. Damage to the table or property surrounding and within, will be fully covered by the exhibitor.

EXHIBITOR SALES: **No product sales are to be made at your table or during the conference.** You may hand out sales forms and solicit future business. But absolutely no sales are to take place during the IMATA conference.

SAMPLES, PARAPHERNALIA & MARKETING MATERIALS: All such items are to be distributed at your designated assigned table only. If sponsoring an event, these items can only be distributed during your event and in the location it is taking place. If you have questions concerning the items and location that you would like to distribute, please contact Christine Scullion at sponsorship@imata.org or 907-362-2260.

EXHIBITORS: It is understood and agreed that the sponsor company and all company representatives/employees at the IMATA conference shall conduct business in a professional manner. Under no circumstances shall a company or their representatives/employees harass another company, representatives/employees of that company, exhibitors, conference attendees, and/or any persons or personnel at the IMATA conference. Under no circumstances shall a company or their representatives/employees take or enter into another exhibitors area, take other exhibitors/sponsors distribution materials, and/or enter an area without proper ID. Such inappropriate conduct will be recognized as a breach of this agreement and the individuals and company will be asked to vacate the premises immediately, removed for the conference, will not be refunded any monies and may be barred from exhibiting/sponsoring in future IMATA Events.

COMPANY _____ DATE _____
Printed Name

COMPANY REPRESENTATIVE: _____
Printed Name

SIGNATURE: _____

SPONSORSHIP APPLICATION DATE: _____

DUE DATE 31 OCTOBER 2010

COMPANY INFORMATION:

COMPANY NAME _____

CONTACT _____

Address _____

City _____ State _____ Zip Code _____

Work Phone _____ Ext. _____ Cell Phone _____

Email _____

SPONSORSHIP:

SPONSOR EVENT/PRODUCT _____

(2ND Choice) SPONSOR EVENT _____

SPONSORSHIP: Full or Partial (Sharing an event)

Amount of offer: _____

EVENT TICKETS (Additional) Two (2) provided per sponsored event/gift for following events

Ice Breaker: # _____ @ \$45.00 each

Informal Night: # _____ @ \$60.00 each

Formal Dinner: # _____ @ \$85.00 each

TOTAL DOLLARS OWED \$ _____

CANCELLATIONS: Cancellations must be given in writing and received by **October 30th, 2010** to receive a full refund.

PRINT DEADLINE: Company Information and Logo is due to Christine Scullion. Email to sponsorship@imata.org. by **30 October 2010**.

PAYMENT & PAPERWORK: *All forms:* Application for Sponsorship, Terms and Conditions form, and Registration form (if applies) to be sent to Christine Scullion at sponsorship@imata.org. Once **confirmation** has been received via e-mail or mail, *payments* will need to be sent to **Eric Gaglione, IMATA Vice President @ Curator/Zoological Operations—Georgia Aquarium, 225 Baker Street NW, Atlanta, GA 30215.** Payments will need to be in form of check or money order payable to IMATA.

For Membership

Please contact

Madelynn Antonio at Email: EducationMemberServices @ IMATA.org

Organization Memberships are \$200.00 for the year

EXHIBITOR REGISTRATION

DATE: _____

DUE DATE 31 OCTOBER 2010

EXHIBIT COSTS:	EARLY REGISTRATION (31 SEPT 10)	LATE REGISTRATION
Members:	Exhibit Hall: 1 Table = \$650: _____ 2 Tables = \$900: _____ Additional Tables = \$250: _____	1 Table = \$800: _____ 2 Tables = \$1,075: _____ Additional Tables = \$300: _____
	Career Night: 1 Table = \$150 : _____ 2 Tables = \$200 : _____	1 Table = \$250: _____ 2 Tables = \$300 : _____
Non-Members:	Exhibit Hall: 1 Table = \$800: _____ 2 Tables = \$1,050: _____ Additional Tables = \$350: _____	1 Table = \$950: _____ 2 Tables = \$1,200: _____ Additional Tables = \$400: _____
	Career Night: 1 Table = \$225 : _____ 2 Tables = \$300 : _____	1 Table = \$325: _____ 2 Tables = \$400: _____

Additional Event Tickets to be provided per Table for following events

Ice Breaker: # _____ @ \$45.00 each

Informal Night: # _____ @ \$60.00 each

Formal Dinner: # _____ @ \$85.00 each

Additional Registrations: # _____ @ \$375.00 Member/\$450.00 non-member each *before* 31 August 2010, (include Individual registration forms for addition registers)
_____ @ \$425.00 Member/\$500.00 non-member each *after* 31 August 2010, (include Individual registration forms for addition registers)

TOTAL DOLLARS OWED \$ _____

TABLE CHOICES: _____ (1) _____ (2) _____ (3) _____ (4)

Special Notes _____

COMPANY INFORMATION:

COMPANY NAME _____

CONTACT (1) _____ Title: _____

CONTACT (2) _____ Title: _____

Address _____

City _____ State _____ Zip Code _____

Website: _____

Fax Number _____

Work Phone _____ Ext. _____ Cell Phone _____

Email _____

PRODUCT or SERVICE (To be printed in program) _____

TARGET AUDIENCE: (who) _____

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